Jacqueline C. Rineer

113 Walnut Street
Pottstown, PA 19464
(267)797-7163 | jackie@jcrineer.com

Objective

To obtain a permanent management position in the creative field of web development or web and graphic design.

Skills

Web Design and Development: An accomplished web designer and developer with over 10 years of experience in scripting and design, I have utilized latest design standards to create beautiful, comprehensive and usable web site designs to highlight the assets of the businesses and clients I design for.

I am proficient in XHTML, HTML5, CSS, CSS3 and familiar with such programming languages as PHP, JavaScript, jQuery and ASP.NET. I have developed many working and optimized websites using SQL databases, including e-commerce and interactive websites for clients.

Computer Skills: Familiar with such programs as those in Microsoft Office; 2003, 2007 and 2010, also worked with Outlook and Sharepoint. Adobe software such as Photoshop, Illustrator, and InDesign; 7 and versions CS3-CS6. I have worked in Quickbooks software; 2007, 2010. I have worked on both Mac and PC. Able to type 55 + WPM.

Communication: As a business owner, I have successfully lead client meetings and initiated communication between partners and clients to gather client ideas, brainstorm, and draw conclusions on the execution of a design project. I have collaborated with clients in order understand their wants and needs for a project and used the information to create websites and graphics to their specifications. I have worked in client relations and customer service numerous times throughout my career and enjoy problem solving and helping others.

Problem Solving: During my career, I have resolved many programming issues using creative problem solving and reverse engineering skills and have worked successfully through challenges in the project planning and development processes.

Graphic Design: Independently and corporately, I have designed graphics for web and print, print designs, and logos for several companies using Adobe design software and successfully optimized designs for appropriate media. I possess extensive knowledge of standard design practices, UI/UX layout and design, typography, and color theory.

Writing: I have written and edited content for dozens of websites in addition to writing several blog posts and articles on the topics of design, design trends, color theory, networking, and entrepreneurship skills.

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Education

Westwood College Online, Westminster, CO. Bachelor of Science, Web Design and Multimedia/Graphic Design. 2011.

Relevant Courses: Advanced Web Design, Server-side Scripting, Advanced Interactive Authoring Design, Digital Layout, Advanced Image Editing, Database Design and Management, Graphic Design, Creative and Critical Thinking.

University of South Carolina Beaufort, Beaufort, SC. Attended for prerequisite courses. 2006.

Relevant Courses: Communication Skills, College Writing I and II.

Work History

Digital Services Consultant, hibu, King Of Prussia, PA. Oct. 2015 – Present

Web Consultation Specialist, hibu, King Of Prussia, PA. Feb. 2015 – Oct. 2015

Customer Service Digital Support, hibu, King Of Prussia, PA. June 2014 – Feb. 2015

Website Content Writer and Editor, hibu, King Of Prussia, PA. Jan-June, 2014.

Lead Web Developer and Designer, co-owner, Three TEN Seven Design, LLC. Cheltenham, PA. 2008-2014.

Web Developer, Urnge Business Solutions. Bluffton, SC. 2008-2009.

Graphic Design Intern, BFG Communications. Hilton Head Is., SC. 2007-2008.

Activities

Design, drawing, writing, music, martial arts.

References

Available upon request.